

amendment to student records, parents/guardians must submit a written request to the school principal. Written requests should clearly identify the part of the record to be amended and the reason(s) why this part of the record is inaccurate or misleading. If the request to amend is denied, the parent/guardian will be notified by the principal and advised of their right to a hearing to appeal the decision.

#### **Release of Student Information**

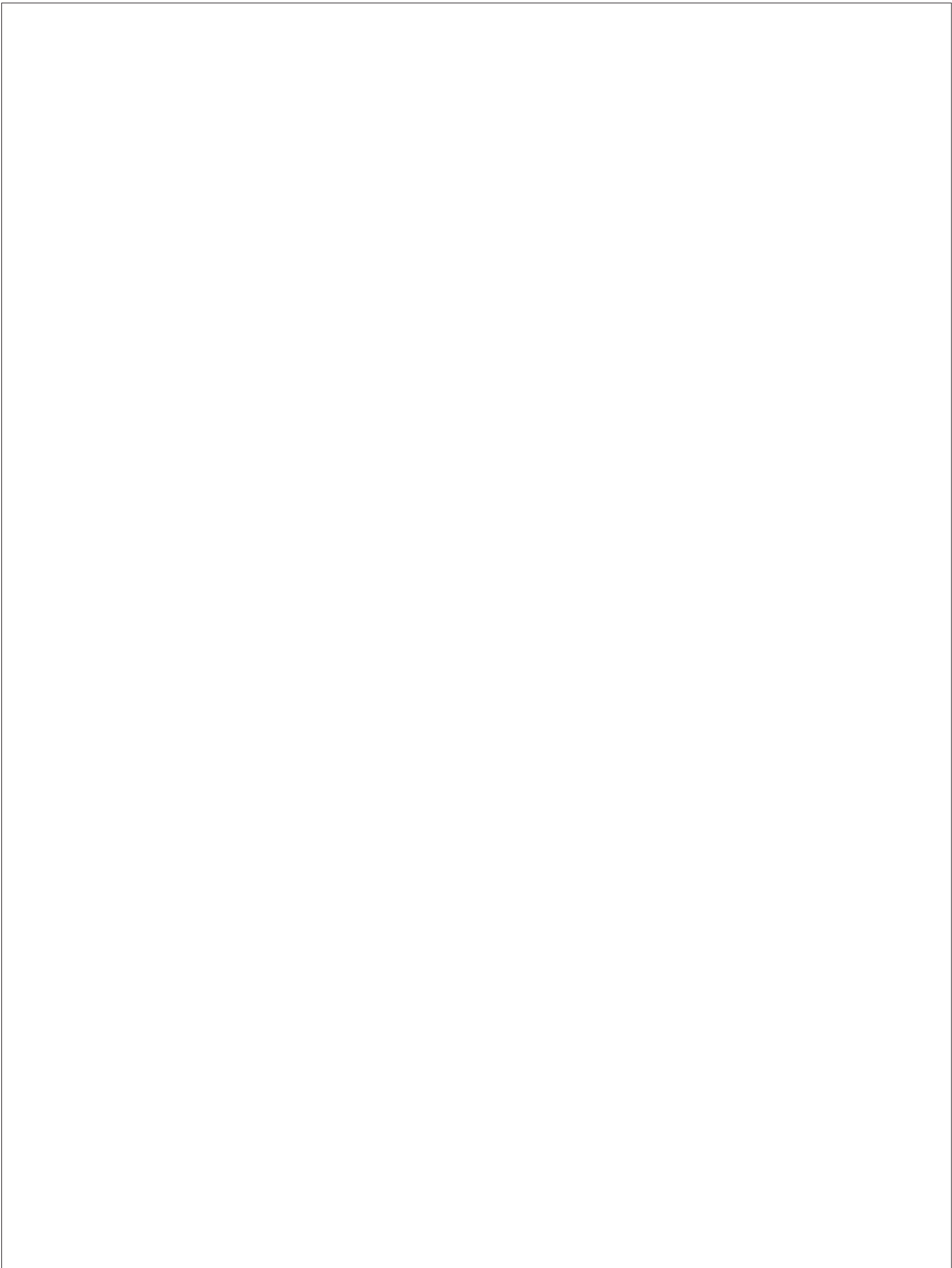
To protect our students' privacy, Providence Schools cannot disclose personally identifiable information about its students without written permission. An official is a person employed by the

School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel) or a person serving on the School Board. A school official also may include a person or company with whom the school has outsourced services or functions it would otherwise use its own employees to perform and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, community-based organization or service agency); a parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee; or a parent/guardian, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

## Ley de Derechos y Privacidad Educativos de la Familia (FERPA, siglas en inglés)

### Aviso sobre los Derechos de los Padres y la Familia

La Ley de Derechos y Privacidad Educativos de la Familia (FERPA) es una ley federal de privacidad que otorga a los padres/guardianes ciertos derechos y protección en cuanto a los archivos de educación de sus hijos, tal como sus calificaciones, documentos oficiales, etc. (2015) 480.367



### Directorio de Información Estudiantil

FERPA exige que las Escuelas de Providence, con ciertas excepciones, obtengan su consentimiento por escrito, antes de diseminar información identificable de los documentos educativos de su niño. Sin embargo, las Escuelas de Providence pueden diseminar "información del directorio" apropiadamente designada, sin el consentimiento escrito del padre, a menos que el padre haya indicado lo contrario. El propósito principal del directorio de información es el de permitir a las Escuelas de Providence incluir este tipo de información de los documentos educativos del niño en ciertas publicaciones escolares y por otros motivos generados por la escuela. Ejemplos de esto son:

- Una cartelera teatral